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## Meeting Summary TRWDB Executive Committee Meeting

### **Called to Order**

Chairman Eley called the meeting of the TRWDB Executive Committee to order at 2:04 p.m., and welcomed everyone in attendance. Roll call was conducted and a quorum was established.

### **Approval of the Consent Agenda (Action Item)**

Chairman Eley asked for a motion to approve the consent agenda.

### **Motion:**

Dave Lamb made a motion to approve the consent agenda. Amanda Fields, 2<sup>nd</sup> the motion. All Agreed.

### **New Business**

#### **Director's Report – Stephanie Glenn, Workforce Director**

Stephanie Glenn provided an overview of the PY22 budget summary and notified the Committee members that the draft budget is due to the state on June 15<sup>th</sup>, and a copy of the final budget will go before the TRWDB on June 23<sup>rd</sup> for approval, and then submitted to the State on or before June 30, 2022.

#### **PY22 Local Area Allocations**

Stephanie Glenn provided an overview of the PY22 Allocations. She stated that the current allocations amounts are \$640,479 (Adult), Dislocated Worker \$817,772 (DW) and \$754,542 (Youth).

#### **Regional Plan Update**

Stephanie Glenn informed the Committee members that we will be updating the Plan and presenting it at the TRWDB meeting in June for approval.

#### **Deputy Director's Report – Stephanie Matthews, Deputy Workforce Director**

##### **PY21 Performance**

Stephanie Matthews provided an overview of the PY21 Performance Data to the Committee members.

#### **Program Services Report – Carolyn Mitchell, Program Services Manager**

##### **One-Stop Comprehensive and Affiliate Site Certification Approval (Action Item)**

Carolyn Mitchell provided an overview of the revisions to the One-Stop Certification State Criteria form to the Committee members. She asked for the Committee Members approval of the revised form.

Chairman Eley asked for a motion to approve the revised One-Stop Certification State Criteria form.

### **Motion:**

Angela Berch made a motion to approve the One-Stop Certification State Criteria form. Jennifer Corcione 2<sup>nd</sup> the motion. All Agreed.

#### **Business Services Report – Danny Mitchell, Business Services Manager**

##### **Business Services Events**

Danny provided an overview of the upcoming LMI training that will be held on June 8<sup>th</sup> and an overview of the Business Services training programs.

##### **Sector Partnership Grant**

Danny provided an overview of the Sector Partnership Grant application he submitted to the State in the amount of \$360,060.00. The Grant is for one new position (Apprenticeship Navigator) and the two current contracted positions.

### **Other Business**

Kirk Fjelstul, TRRC Executive Director congratulated the Workforce Team for their performance.

### **Adjournment**

Chairman Eley called for the meeting to be adjourned at 3:04 p.m. All Agreed.