



Jim Thornton, Chairman
Kirk R. Fjelstul, Executive Director

Counties Served: Butts, Carroll, Coweta, Heard, Lamar,
Meriwether, Pike, Spalding, Troup and Upson

TO: COUNCIL, THREE RIVERS REGIONAL COMMISSION

FROM: MS. FAYE PERDUE, SECRETARY, THREE RIVERS REGIONAL COUNCIL

SUBJECT: MINUTES OF MEETING HELD FEBRUARY 22, 2018

The Regional Council of the Three Rivers Regional Commission held its meeting at 2:00 p.m. on Thursday, February 22, 2018 at the Sharpsburg Town Hall in Sharpsburg, Georgia.

WELCOME, CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Chairman Peter Banks welcomed the attendees and called the meeting to order. He then asked Ms. Charlene Glover to give the invocation; afterwards Chairman Banks led the members in reciting the Pledge of Allegiance.

The chairman asked the visitors to introduce themselves. After this was completed, Chairman Banks welcomed everyone and thanked them for attending today's meeting.

Regional Council Members in Attendance

Ms. Kay Pippin, Mayor, City of Jackson
Ms. Shirley Marchman, Council Member, City of Villa Rica
Ms. Donna Armstrong-Lackey, Non-Public Member, Carroll County
Mr. Dustin Koritko, Council Member, City of Newnan
Mr. Steve Stripling, Non-Public Member, Coweta County
Mr. Lee Boone, Chairman, Heard County
Mr. Denney Rogers, Mayor, City of Ephesus
Ms. Kathy Knowles, Non-Public Member, Heard County
Mr. Bennie Horton, Commissioner, Lamar County
Mr. Peter Banks, Mayor, City of Barnesville
Mr. Irvin Trice, Non-Public Member, Lamar County
Mr. Alfred "Buster" McCoy, Chairman, Meriwether County
Ms. Charlene Glover, Mayor, City of Greenville
Mr. Briar Johnson, Chairman, Pike County
Mr. Bobby Blalock, Mayor, City of Zebulon
Mr. Fred Roney, Non-Public Member, Pike County
Mr. Douglas Hollberg, Chairman, City of Griffin
Mr. Charles Jones, Non-Public Member, Spalding County
Mr. Richard English, Jr., Commissioner, Troup County
Mr. Jim Thornton, Mayor, City of LaGrange
Mr. Curtis Brown, Jr., Non-Public Member, Troup County
Mr. Norman Allen, Chairman, Upson County
Mr. J. D. Stallings, Mayor, City of Thomaston
Mr. John Rainwater, Lt. Governor's Appointee

Regional Council Members Absent

Mr. Ken Rivers, Commissioner, Butts County
Ms. Clair Jones, Non-Public Member, Butts County
Mr. Marty Smith, Chairman, Carroll County
Mr. Tim Lassetter, Commissioner, Coweta County
Ms. Faye Perdue, Non-Public Member, Meriwether County
Mr. Raymond Ray, Chairman, Spalding County
Ms. Sallie Barker, Non-Public Member, Upson County
Mr. John Edwards, Governor's Appointee
Dr. Maggie Shook, Governor's Appointee

Guests Present

Mr. Tom Barber, City Manager, City of Villa Rica
Mr. David Cassell, Strategic Programs Administrator, Georgia Regional Transportation Authority
Mr. Jim Chaffin, Mayor, City of Bowdon
Mr. Willie Marchman, Guest of Ms. Shirley Marchman
Mr. Greg Panzer, Field Representative, Congressman Drew Ferguson's office
Mr. Chris Perkins, Field Representative, Senator David Perdue's office
Ms. Corinne Thornton, Department of Community Affairs
Mr. Doug Westberry, City Manager, City of Manchester

Staff Present

Mr. Kirk Fjelstul, Executive Director
Mr. Robert Hiatt, Deputy Executive Director
Ms. Amanda Turner, Deputy Administrative Services Director
Ms. Joy Shirley, Director, Area Agency on Aging
Ms. Mona Browning, Program Manager
Ms. Hope Blakely, HR Generalist
Ms. Stephanie Glenn, Deputy Workforce Director
Ms. Jeannie Brantley, Planning Director
Ms. Kimberly Dutton, Planner
Mr. Paul Jarrell, Planner
Ms. Jan Perez, Secretary

APPROVAL OF AGENDA

Chairman Banks asked the members to review and approve the agenda. Ms. Kay Pippin made the motion that the council approve the agenda; it was seconded by Ms. Donna Armstrong-Lackey and carried unanimously.

APPROVAL OF MINUTES – DECEMBER 14, 2017

Chairman Banks asked the members for a motion to approve the December 14, 2017 meeting minutes. Mr. Jim Thornton made the motion that the council approve the December 14, 2017 meeting minutes; it was seconded by Mr. Steve Stripling and carried unanimously.

CHAIRMAN'S REPORT

Chairman Banks mentioned that he did not have a formal report to give. He advised everyone that Mr. Ken Rivers served as the Nominating Committee's chairman and unfortunately could not attend today's council meeting. The other members of the Nominating Committee consisted of the following:

Mr. Charles Jones Mr. Lee Boone Ms. Clair Jones

Chairman Banks asked Mr. Jones to present the Nominating Committee's Report.

REPORT FROM NOMINATING COMMITTEE

Mr. Jones mentioned that the Nominating Committee's chairman, Mr. Ken Rivers, was unable to attend today's meeting. He advised the members that the committee met previously and he presented the committee's recommendation for officers:

Mr. Jim Thornton for Chairman
Mr. Norman Allen for Vice-Chairman
Ms. Faye Perdue for Secretary
Mr. Peter Banks for GARC Representative

Mr. Jones provided the members with a brief biography of the officers-elect. He also stated that Ms. Perdue was not in attendance at today's meeting, but she is willing to continue as the council's secretary.

ELECTION OF OFFICERS

After Mr. Jones' report, Ms. Kay Pippin made the motion that the council accept the Nominating Committee's report; it was seconded by Mr. Curtis Brown, Jr. Chairman Banks asked if there was any discussion, of which there was none; he then asked for all those in favor of the Nominating Committee's recommendation and election of officers to vote; the vote (and motion) was carried unanimously.

Chairman Banks then thanked the committee and Mr. Jones for their service and congratulated Chairman-elect Thornton on the election results. Chairman Banks thanked the council for the opportunity to serve them and asked Chairman-elect Jim Thornton to take over the "hot seat." Chairman Thornton thanked the members for their votes and proceeded with the meeting.

PRESENTATIONS/DELEGATIONS

Mr. David Cassell began his presentation to the council. He gave a brief background on the State Road and Tollway Authority (SRTA) as well as a Georgia Transportation Infrastructure Bank (GTIB) program. GTIB provides grants and low-interest loans only during certain times of the year (January 22 – March 22). Applicants must be local governments (cities and counties), state government entities, regional commissions, etc. Transit projects are not eligible; GTIB wants to fund projects that will get done quickly and not ones that are ten (10) – fifteen (15) years away from completion. It was noted that the average award is \$1 million. Mr. Cassell encouraged the members to obtain additional information by visiting GTIB's website (www.srta.ga.gov/gtib). Chairman Thornton thanked Mr. Cassell for the presentation.

NEW BUSINESS

Aging

Area Agency on Aging Plan Resolution and Letter of Intent (Action Item)

Ms. Joy Shirley reminded the council that the Area Agency on Aging Plan Resolution and Letter of Intent is due. The resolution is to enter into a contract with the Georgia Department of Human Services (DHS) for FY19 (July 1, 2018 – June 30, 2019) with the annual funding of \$4,980,105. Ms. Shirley noted that this is an annual renewal for the program and asked for the council to approve the resolution. Mr. Douglas Hollberg made the motion that the council authorize the resolution; it was seconded by Mr. Banks and carried unanimously.

Transportation

Resolution to Contract for Transportation Services (Action Item)

Mr. Robert Hiett advised the council that the Resolution to Contract for Transportation Services needed to be discussed. It was noted that this is an annual resolution to contract with DHS for Human Services Transit (HST) in all ten counties; this is for fiscal year 2019 (FY 2019). He asked for the council's concurrence to approve the resolution and authorization for the chairman to sign the document. Mr. Hollberg made the motion that the resolution be approved; it was seconded by Mr. Richard English and carried unanimously.

Workforce Development

Continental Tire Expansion (Action Item)

Mr. Hiett presented this portion of the agenda. He advised the members that Continental Tire is relocating its Georgia operation to our region (Aldora and Hogansville). This move will affect 270 workers that will need Incumbent Worker Training (IWT) and On the Job Training (OJT). The members received a press release, a commitment letter, etc., regarding this project. Mr. Hiett mentioned that the matter was discussed during the Three Rivers Workforce Development Board earlier today; the Workforce Development Board did authorize the project expenses and approve the contract. Mr. Hiett asked for the council's concurrence on this matter as well. Ms. Donna Armstrong-Lackey made the motion to authorize the contract; it was seconded by Ms. Charlene Glover and carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Performance Audit Discussion

Mr. Kirk Fjelstul presented this portion of the agenda. The Performance Audit is a summary of all regional commissions that is completed on an annual basis. The "scorecard" does have a financial component, with a total of four (4) topics where the regional commissions are graded; these topics are as follows: Financial, Customer, Learning and Growth, and Internal Business Process. There is a need to improve customer service since customer service surveys are sent to the local government members for their input. Mr. Fjelstul is proposing to establish committees to discuss these topics.

Strategic Planning for TRRC

Mr. Fjelstul mentioned Strategic Planning and the possibility of a council retreat with a good facilitator. The council retreat may be scheduled for August, but it is still very early in the planning stages.

Establishing TRRC Committees (Action Item)

Mr. Fjelstul advised the members that he would like to establish a few committees, such as the Finance, Audit and Administration Committee, which would review the budget, periodic financial reports, organizational audits, organization polices, etc. It is possible that this committee would meet on the same day and prior to the TRRC council meetings; this committee would also meet as often as needed. The next committee would be Planning and Projects; this committee would review a prioritized annual work program, regional plans, strategic plans and organizational initiatives. It was suggested that this committee meet on a monthly basis. After a brief discussion, Mr. Fjelstul recommended that the committees be established and the meetings started. Several council members were excited about the formation of the committees, with Ms. Pippin volunteering to serve on the Planning and Projects Committee. Chairman Thornton asked for a motion to approve the formation of the two (2) committees. Mr. Banks made the motion to approve the formation of the committees; it was seconded by Mr. English and carried unanimously. Mr. Brown made a motion to authorize the chairman to appoint members to the two (2) committees that have been created; it was seconded by Ms. Armstrong-Lackey and carried unanimously. Chairman Thornton did advise the members that he was taking the names of individuals that wished to serve on the committees. It was noted that the initial meeting for both committees would be scheduled for March.

Mr. Fjelstul presented a littering commercial that features Mr. Patrick Crews, Troup County's chairman, and Mr. Jim Thornton, LaGrange's mayor. These gentlemen co-starred along with several elementary school students in a local commercial which reminds residents, "Don't Trash Troup—Let's Pick It Up." Another commercial with the mayors of Hogansville and West Point will be produced as well.

DEPARTMENT DIRECTOR REPORTS

There was not a direct report from the Department Directors. Department highlights were in each council members meeting packet for their perusal.

OTHER BUSINESS

No other business was mentioned under this portion of the agenda.

GOOD OF THE ORDER

Mr. J. D. Stallings spoke about the Upson-Lee boys varsity basketball team and the fact that they are going for the 60th win in a row. With this potential win, they will travel to the Elite 8.

Mr. Fjelstul took the opportunity to thank Mr. Banks for his help and leadership with the TRRC Council. The members gave Mr. Banks a standing ovation.

DATE AND LOCATION OF NEXT MEETING

Chairman Thornton announced that the next meeting would be April 26, 2018. The meeting location is the Sharpsburg Town Hall and the meeting time is 2:00 p.m.

ADJOURNMENT

Chairman Thornton adjourned the meeting after receiving a motion from Mr. English; the motion was seconded by Mr. Irvin Trice.

Faye Perdue, Secretary