

TO: COUNCIL, THREE RIVERS REGIONAL COMMISSION

FROM: MS. FAYE PERDUE, SECRETARY, THREE RIVERS REGIONAL COUNCIL

SUBJECT: MINUTES OF MEETING HELD JUNE 24, 2021

The Regional Council of the Three Rivers Regional Commission held its meeting at 2:00 p.m. on Thursday, June 24, 2021. The meeting was held via a Zoom video/conference call due to the current COVID-19 pandemic.

WELCOME, CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Chairman Norman Allen welcomed everyone and called the meeting to order. He gave the invocation and afterwards led everyone in reciting the Pledge of Allegiance. The roll call was taken, and the following individuals attended:

Regional Council Members in Attendance

Ms. Kay Pippin, Mayor, City of Jackson  
Mr. Terry Nolan, Non-Public Member, Butts County  
Ms. Michelle Morgan, Chair, Carroll County  
Mr. Dustin Koritko, Council Member, City of Newnan  
Mr. Greg Wright, Non-Public Member, Coweta County  
Mr. Lee Boone, Chair, Heard County  
Mr. Denney Rogers, Mayor, City of Ephesus  
Ms. Kathy Knowles, Non-Public Member, Heard County  
Mr. Cecil McDaniel, Council Member, City of Barnesville  
Ms. Charlene Glover, Mayor, City of Greenville  
Ms. Faye Perdue, Non-Public Member, Meriwether County  
Mr. Joe Walter, Mayor, City of Zebulon  
Mr. Ric Calhoun, Non-Public Member, Pike County  
Ms. Gwen Flowers-Taylor, Commissioner, Spalding County  
Mr. Doug Hollberg, Mayor, City of Griffin  
Mr. Matthew Middleton, Non-Public Member, Spalding County  
Mr. Jim Thornton, Mayor, City of LaGrange  
Mr. Curtis Brown, Jr., Non-Public Member, Troup County  
Mr. Norman Allen, Chair, Upson County  
Ms. Hannah (Ellington) Arnette, Non-Public Member, Upson County  
Mr. John Rainwater, Lt. Governor's Appointee

### Regional Council Members Absent

Mr. Ken Rivers, Commissioner, Butts County  
Ms. Shirley Marchman, Council Member, City of Villa Rica  
Mr. Bennie Horton, Commissioner, Lamar County  
Mr. Irvin Trice, Non-Public Member, Lamar County  
Mr. Bryan Threadgill, Chair, Meriwether County  
Mr. Tim Daniel, Commissioner, Pike County  
Mr. Richard English, Jr., Commissioner, Troup County  
Mr. J. D. Stallings, Mayor, City of Thomaston  
Vacant, Non-Public Member, Carroll County  
Vacant, Governor's Appointees  
Vacant, Speaker's Appointee

### Guests in Attendance

Mr. Charles Glass, Chair, Lamar County  
Ms. Corinne Thornton, Office Director of Regional Community Services, Department of Community Affairs

### Staff Present

Mr. Kirk Fjelstul, Executive Director  
Ms. Peggi Tingle, Administrative Services Director  
Ms. Amanda Turner, Deputy Administrative Services Director  
Ms. Hope Blakely, HR Manager/EO Officer  
Ms. Jan Perez, Secretary, Administrative Services  
Ms. Jeannie Brantley, Planning Director  
Ms. Joy Shirley, AAA Director  
Ms. Emily Rogers, Deputy AAA Director  
Mr. Tommy Kennedy, Director, Transit Program  
Ms. Stephanie Glenn, Director, Workforce Development  
Ms. Stephanie Matthews, Deputy Workforce Development Director

### APPROVAL OF AGENDA (action item)

Chairman Allen asked for a motion to approve the agenda. **FORMAL ACTION: Mr. Doug Hollberg made the motion to approve the agenda; it was seconded by Ms. Charlene Glover. Chairman Allen asked if there was any discussion; hearing none, he asked if there were any objections to the motion. No one voiced any objections and the motion carried unanimously.**

### APPROVAL OF MINUTES – APRIL 22, 2021 MEETING (action item)

Chairman Allen asked for a motion to approve the April 22, 2021 meeting minutes. **FORMAL ACTION: Ms. Glover made the motion to approve the April 22, 2021 meeting minutes; it was seconded by Mr. Greg Wright. Chairman Allen asked if there was any discussion; hearing none, he asked if there were any objections to the motion. No one voiced any objections and the motion carried unanimously.**

## CHAIRMAN'S REPORT

Chairman Allen advised the members that he did not have anything to report.

## EXECUTIVE DIRECTOR'S REPORT

Mr. Kirk Fjelstul advised the members that he did not have anything to report and would rather continue with the meeting since there are numerous items on today's agenda.

## COMMITTEE REPORTS

### **Finance, Audit and Administration Committee**

June 24, 2021 Meeting:

Mr. John Rainwater presented the Finance, Audit and Administration Committee reports in lieu of Committee Chair Ken Rivers. He advised the council that the Finance, Audit and Administration Committee met earlier and proceeded with the report.

#### Review of Executive Director's May Expenditures (action item)

**FORMAL ACTION:** Mr. Rainwater reported that Mr. Fjelstul did not have any expenditures for May. The Finance, Audit and Administration Committee made the recommendation to approve the Executive Director's May Expenditures in the amount of \$0.00. Chairman Allen advised that the committee's recommendation is in the form of a motion. He then asked if there were any opposition to the motion; no one voiced any opposition and the motion carried unanimously.

#### Approval of FY '21 Revised Budget (action item)

**FORMAL ACTION:** Mr. Rainwater advised that the Finance, Audit and Administration Committee made the recommendation to approve the FY '21 Revised Budget. Chairman Allen advised that the committee's recommendation is in the form of a motion. He then asked if there was any discussion; hearing none, he called for the vote by asking if there were any opposition to the motion. No one voiced any opposition and the motion carried unanimously.

#### Approval of Proposed FY '22 Budget (action item)

**FORMAL ACTION:** Mr. Rainwater advised that the Finance, Audit and Administration Committee made the recommendation to approve the Proposed FY '22 Budget. Chairman Allen advised that the committee's recommendation is in the form of a motion. He then asked if there was any discussion; hearing none, he called for the vote by asking if there was any opposition to the motion. No one voiced any opposition and the motion carried unanimously.

Aging and Disability Resource Connection (ADRC) Assistant Contract Position (action item)

**FORMAL ACTION:** Mr. Rainwater advised that the Finance, Audit and Administration Committee made the recommendation to approve the Aging and Disability Resource Connection (ADRC) Assistant Contract. Chairman Allen advised that the committee's recommendation is in the form of a motion. He then asked if there was any discussion; hearing none, he called for the vote by asking if there were any opposition to the motion. No one voiced any opposition and the motion carried unanimously.

Renewal of Independent Contracts (action item)

**FORMAL ACTION:** Mr. Rainwater advised that the Finance, Audit and Administration Committee made the recommendation to approve the Renewal of Independent Contracts. Chairman Allen advised that the committee's recommendation is in the form of a motion. He then asked if there was any discussion; hearing none, he called for the vote by asking if there were any opposition to the motion. No one voiced any opposition and the motion carried unanimously.

Renewal of 16 Subcontractor Contracts (action item)

**FORMAL ACTION:** Mr. Rainwater advised that the Finance, Audit and Administration Committee made the recommendation to approve the Renewal of 16 Subcontractor Contracts. Mr. Rainwater also advised the council that these contracts were for senior center programs, in-home services, Alzheimer's daycare and legal services and the contracts total \$2,729,511.00. Chairman Allen advised that the committee's recommendation is in the form of a motion. He then asked if there was any discussion; hearing none, he called for the vote by asking if there were any opposition to the motion. No one voiced any opposition and the motion carried unanimously.

Renewal of BRI Care Consultation MOU with Middle Georgia Regional Commission (action item)

**FORMAL ACTION:** Mr. Rainwater advised that the Finance, Audit and Administration Committee made the recommendation to approve the Renewal of BRI Care Consultation MOU with Middle Georgia Regional Commission. Chairman Allen advised that the committee's recommendation is in the form of a motion. He then asked if there was any discussion; hearing none, he called for the vote by asking if there were any opposition to the motion. No one voiced any opposition and the motion carried unanimously.

Request for Proposals – In-Home Service Provider Update

Mr. Rainwater reported that this is for informational purposes at this time. Three Rivers entered into a contract with All Ways Caring for in-home services on July 1, 2020, using a competitive RFP process. All Ways Caring is having difficulty performing the services now and has requested an increase in wages in order to retain staff. The Aging Program staff has advised that it plans to issue a new RFP.

Approval of Proposed FY '22 Contract Renewal with RMS Transit, Inc. (action item)

**FORMAL ACTION:** Mr. Rainwater advised that the Finance, Audit and Administration Committee made the recommendation to approve the Proposed FY '22 Contract Renewal with RMS Transit, Inc. Chairman Allen advised that the committee's recommendation is in the form of a motion. He then asked if there was any discussion; hearing none, he called for the vote by asking if there were any opposition to the motion. No one voiced any opposition and the motion carried unanimously.

One Stop Operator Recommendation (action item)

**FORMAL ACTION:** Mr. Rainwater advised that the Finance, Audit and Administration Committee made the recommendation to approve a contract with the Georgia Department of Labor (GDOL) as the One Stop Operator for the region. The contract maximum is \$111,660 for year one, with two annual renewal options. Chairman Allen advised that the committee's recommendation is in the form of a motion. He then asked if there was any discussion; hearing none, he called for the vote by asking if there were any opposition to the motion. No one voiced any opposition and the motion carried unanimously.

Talentspace Amendment (action item)

**FORMAL ACTION:** Mr. Rainwater advised that the Finance, Audit and Administration Committee made the recommendation to approve a \$46,000 contract for two (2) years with Talentspace, an online event platform. Chairman Allen advised that the committee's recommendation is in the form of a motion. He then asked if there was any discussion; hearing none, he called for the vote by asking if there were any opposition to the motion. No one voiced any opposition and the motion carried unanimously.

Correction Welding Program Agreement (action item)

**FORMAL ACTION:** Mr. Rainwater advised that the Finance, Audit and Administration Committee made the recommendation to approve a \$140,000 contract for twenty (20) inmates to attend a 150-hour welding program from West Georgia Technical College. Chairman Allen advised that the committee's recommendation is in the form of a motion. He then asked if there was any discussion; hearing none, he called for the vote by asking if there were any opposition to the motion. No one voiced any opposition and the motion carried unanimously.

May 27, 2021 Meeting:

Review of Executive Director's April Expenditures (action items)

**FORMAL ACTION:** Mr. Rainwater reported that Mr. Fjelstul had \$60.00 in expenditures for the month of April and that the Finance, Audit and Administration Committee made the recommendation to approve the Executive Director's April Expenditures in the amount of \$60.00. Chairman Allen advised that the committee's recommendation is in the form of a motion. He asked if there was any discussion; hearing none, he then asked if there were any opposition to the motion. No one voiced any opposition and the motion carried unanimously.

Mr. Rainwater advised that several of the items (see below list) on the May agenda were discussed and voted on by the Finance, Audit and Administration Committee in their meeting earlier today and a part of the earlier report.

FY '21 Revised Budget  
Proposed FY '22 Budget  
Transit: FY '22 Contract Renewal with RMS Transit, Inc.  
One Stop Operator RFP  
Talentspace Contract

Georgia Department of Labor (GDOL) Contract Extension (action item)

**FORMAL ACTION:** Mr. Rainwater reported that the Georgia Department of Labor (GDOL) Contract Extension was discussed by the Finance, Audit and Administration Committee at their May meeting. The committee made the recommendation to approve and authorize the Executive Director to extend the Department of Labor contract through October 31, 2021. This is a no cost extension per Mr. Fjelstul. Chairman Allen advised that the committee's recommendation is in the form of a motion. He asked if there was any discussion; hearing none, he then asked if there were any opposition to the motion. No one voiced any opposition and the motion carried unanimously.

WGTC Career and Youth Services Contract Renewals (action item)

**FORMAL ACTION:** Mr. Rainwater reported that the WGTC Career and Youth Services Contract Renewals were also discussed by the Finance, Audit and Administration Committee at their May meeting. The committee made the recommendation to authorize the renewal of the two (2) contract renewals with West Georgia Technical College (WGTC). Chairman Allen advised that the committee's recommendation is in the form of a motion. He asked if there was any discussion; hearing none, he then asked if there were any opposition to the motion. No one voiced any opposition and the motion carried unanimously.

This concluded Mr. Rainwater's report from the Finance, Audit and Administration Committee.

**Planning and Projects Committee**

June 24, 2021 Meeting:

Committee Chair Curtis Brown, Jr. advised the council that the Planning and Projects Committee met earlier and discussed the following topics:

TRRC Broadband Task Force

Committee Chair Brown reported that Ms. Jeannie Brantley presented this portion of the agenda. She advised the committee that an updated Georgia Broadband Availability Map was released on June 15, 2021 and is available on DCA's website.

Ms. Brantley also advised that funding from the Georgia Broadband Program has been delayed since DCA is trying to align its funding requirements with those of the American Rescue Plan Act. Funding and application assistance information will be provided at a later date.

DCA recently conducted a Regional Roundtable with planners and Comprehensive Plan Updates were discussed. DCA has advised that plan updates (for broadband funding or broadband ready status) are considered major amendments; the Minimum Planning Standards for major amendments should be followed.

Committee Chair Brown reported that Ms. Brantley also advised that staff members were working to complete final updates to the TRRC Broadband Task Force Year One Report of Findings; this report should be available by August 2021.

#### Adoption of Resolution for Regional Plan Implementation Program Annual Report (action item)

Committee Chair Brown reported that the Planning staff has updated the Regional Plan Implementation Annual Report, which was presented during the March 25, 2021 meeting. The report (which includes Regional Work Program, Report of Accomplishments, and Local Government Performance Standards Update) was submitted to DCA and it has been approved for adoption. The Planning staff recommends that the council officially adopt the FY '21 Three Rivers Regional Plan Implementation Program Annual Report. **FORMAL ACTION: Committee Chair Brown reported that the Planning and Projects Committee made the recommendation that the council officially adopt the FY '21 Three Rivers Regional Plan Implementation Program Annual Report. Chairman Allen advised that the committee's recommendation is in the form of a motion. He asked if there was any discussion; hearing none, he then asked if there were any opposition to the motion. No one voiced any opposition and the motion carried unanimously.**

#### Strategic Plan Update

Committee Chair Brown advised that the staff continues to work on Strategic Plan items. *Invest in Employee Growth and Training* is one of the items in the Strategic Plan. Ms. Stephanie Matthews, Deputy Workforce Development Director, recently graduated from the Carl Vinson Institute of Government's Certified Public Manager Program. Committee Chair Brown and others offered their congratulations to Ms. Matthews for her achievement.

Committee Chair Brown also reported that the staff continues to work on the electronic media plan by updating the TRRC website and the merging of social media sites.

This concluded Committee Chair Brown's report from the Planning and Projects Committee.

#### OLD BUSINESS

Nothing was presented under this portion of the agenda.

#### NEW BUSINESS

Nothing was presented under this portion of the agenda.

## OTHER BUSINESS

Nothing was presented under this portion of the agenda.

## GOOD OF THE ORDER

Mr. Dustin Koritko reported that Alan Jackson is headlining a benefit concert on Saturday, June 26, 2021, in Newnan. The concert's proceeds will aid tornado relief efforts for the community. Mr. Koritko urged the members to attend and to arrive early at the venue.

Ms. Glover advised the members that a vintage car show will be held in Greenville on Saturday, June 26, 2021. The car show will be a monthly event (until September) and she invited the members to attend.

## DATE AND LOCATION OF NEXT MEETING

Chairman Allen announced that the next meeting would be held at 2:00 p.m. on Thursday, August 26, 2021 with Mr. Fjelstul adding that this will be an "in-person" meeting; additional meeting details will follow.

## ADJOURNMENT

Chairman Allen adjourned the meeting after receiving a motion from Ms. Kay Pippin and a second from Mr. Brown.

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Faye Perdue, Secretary