

TO: PLANNING AND PROJECTS COMMITTEE

FROM: MR. CURTIS BROWN, JR., CHAIRMAN, PLANNING AND  
PROJECTS COMMITTEE  
THREE RIVERS REGIONAL COMMISSION

SUBJECT: MINUTES OF PLANNING AND PROJECTS COMMITTEE MEETING

The Planning and Projects Committee held a meeting at 11:00 a.m. on Thursday, October 24, 2019 at the Turin Town Hall in Turin, Georgia.

WELCOME, CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Committee Chair Curtis Brown, Jr., welcomed everyone and called the meeting to order. Mr. Douglas Hollberg gave the invocation; afterwards, Committee Chair Brown led the committee members in reciting the Pledge of Allegiance.

Planning and Projects Committee Members in Attendance

Ms. Kay Pippin, Mayor, City of Jackson  
Mr. Lee Boone, Chair, Heard County  
Mr. Bennie Horton, Commissioner, Lamar County  
Ms. Shirley Hines, Chair, Meriwether County  
Mr. Douglas Hollberg, Council Member, City of Griffin  
Mr. Jim Thornton, Mayor, City of LaGrange  
Mr. Curtis Brown, Jr., Non-Public Member, Troup County  
Mr. Norman Allen, Chair, Upson County  
Mr. Greg Wright, Non-Public Member, Coweta County

Additional Three Rivers Council Members in Attendance

Mr. Terry Nolan, Non-Public Member, Butts County  
Ms. Kathy Knowles, Non-Public Member, Heard County

Staff Present

Mr. Kirk Fjelstul, Executive Director  
Ms. Peggi Tingle, Director, Administrative Services  
Ms. Amanda Turner, Deputy Administrative Services Director  
Ms. Hope Blakely, HR Manager  
Ms. Jeannie Brantley, Planning Director  
Ms. Kim Bennett, Senior Accounting Technician  
Ms. Marcia Pyle, Accounting Technician, Workforce

Ms. Carolyn Mitchell, Program Services Manager, Workforce  
Ms. Freshana Allen, Training Provider Coordinator, Workforce  
Ms. Jan Perez, Secretary, Administrative Services

#### APPROVAL OF JUNE 27, 2019 MINUTES and AUGUST 22, 2019 MINUTES (action item)

Ms. Kay Pippin made the motion to approve the June 27, 2019 and the August 22, 2019 meeting minutes; Mr. Greg Wright seconded the motion and it was carried unanimously by the committee.

#### APPROVAL OF AGENDA (action item)

Committee Chair Brown advised the committee that the agenda needed to be amended to include an Update of the Census, which would be given by Ms. Jeannie Brantley. He asked for a motion to approve the agenda as amended to include the Update of the Census. Mr. Hollberg made the motion; Mr. Bennie Horton seconded the motion and it was carried unanimously by the committee.

#### UPDATE OF THE TRRC REGIONAL PLAN 2019-2039 and UPDATE OF THE AMENDED REGIONALLY IMPORTANT RESOURCES (RIR) PLAN WITH THE UPDATED GREEN INFRASTRUCTURE MAP

Ms. Brantley advised the committee that the Regional Plan and the RIR were previously submitted to the Department of Community Affairs (DCA) for their review. DCA requested some changes to the plans; the Planning staff complied and the updated plans were once again submitted to DCA. DCA contacted the Planning staff again with a second (2<sup>nd</sup>) round of changes. The Planning staff has complied once more with DCA's request for the changes to the plans. DCA is reviewing the plans again. We are hopeful that the plans will be ready for approval in December.

#### STRATEGIC PLAN UPDATE

The committee members received handouts of the Strategic Plan Update. Ms. Brantley advised them that the staff has met several times to discuss the plan, receive input about how to implement the Strategic Plan, etc. The update now includes target dates for the various items as well as staff members/owners that are assigned to the various task items. She reminded everyone that the process began with the December 2018 council retreat and that several items should be completed by June, 2020, at which time, the Strategic Plan's "Phase 2" will begin. The staff will report on the plan's progress at least three (3) times annually. Ms. Brantley shared that one (1) completed task was the County Fact Sheets and that these documents would be revised with the latest information before the end of the calendar year. Several committee members had some questions about the Strategic Plan; the questions prompted a discussion of the plan between the members and Mr. Kirk Fjelstul. The committee also discussed broadband, tourism, etc.

#### UPDATE OF THE CENSUS

Ms. Brantley advised that we have fifty-three (53) governments in our region and that TRRC is providing forty-five (45) areas with assistance in connection with the 2020 Census. TRRC is forwarding addresses to the Census Bureau and we are receiving good feedback from the bureau.

She gave an example of TRRC's assistance to Carroll County and the fact that only one hundred (100) addresses needed to be redone versus several years ago when all of Carroll County's addresses were rejected. Ms. Brantley assisted with organizing a Census Count workshop for our region; this event was held in May and it was very successful. The Census 2020 will be an online questionnaire form and Census Day is April 1, 2020.

#### OTHER BUSINESS

Nothing was mentioned under this portion of the agenda.

#### DATE AND LOCATION OF NEXT MEETING

Committee Chair Brown advised that the Planning and Projects Committee will meet on Thursday, November 21, 2019 at 11:00 a.m.; the meeting location is the Turin Town Hall in Turin.

#### ADJOURNMENT

Committee Chair Brown adjourned the meeting.

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Curtis Brown, Jr., Chairman  
Planning and Projects Committee