

TO: PLANNING AND PROJECTS COMMITTEE

FROM: MR. CURTIS BROWN, JR., CHAIRMAN, PLANNING AND PROJECTS COMMITTEE  
THREE RIVERS REGIONAL COMMISSION

SUBJECT: MINUTES OF PLANNING AND PROJECTS COMMITTEE MEETING

The Planning and Projects Committee held a meeting at 11:00 a.m. on Thursday, February 28, 2019 at the Turin Town Hall in Turin, Georgia.

Mr. Curtis Brown, Jr., gave the invocation and led the members in the Pledge of Allegiance. He advised everyone that the committee did not have enough members in attendance to have a quorum and conduct business. He asked the Planning Staff to proceed with the items under the Executive Team (council members and the stakeholders) meeting.

Planning and Projects Committee Members in Attendance

Ms. Kay Pippin, Mayor, City of Jackson  
Ms. Donna Armstrong-Lackey, Non-Public member, Carroll County  
Ms. Kathy Knowles, Non-Public member, Heard County  
Mr. Jim Thornton, Mayor, City of LaGrange  
Mr. Curtis Brown, Jr., Non-Public member, Troup County  
Mr. Norman Allen, Chairman, Upson County

Regional Plan Stakeholders (Executive Team) Members in Attendance

Ms. Frankie Willis, Business Owner, Butts County  
Ms. Janet Hyde, Planner, Carroll County  
Ms. Kathy Knowles, Executive Director, Heard County Development Authority  
Mr. Dick Morrow, Business Owner, City of Griffin  
Ms. Leigh Threadgill, Senior Planner, City of LaGrange  
Ms. Jennifer Rogers, Project Coordinator, Thomaston-Upson Community Heart and Soul  
Ms. Corinne Thornton, Region 4 Representative, Department of Community Affairs

Staff Present

Mr. Kirk Fjelstul, Executive Director  
Ms. Peggi Tingle, Administrative Services Director

Ms. Amanda Turner, Deputy Administrative Services Director  
Ms. Hope Blakely, HR Generalist  
Ms. Kim Bennett, Senior Accounting Technician  
Ms. Jeannie Brantley, Planning Director  
Ms. Kim Dutton, Planner  
Ms. Cymone Haiju, Planner  
Mr. Paul Jarrell, Planner  
Mr. Sam Mukoro, GIS Planner  
Ms. Stephanie Glenn, Director, Workforce  
Ms. Stephanie Matthews, Deputy Director, Workforce

APPROVAL OF NOVEMBER 29, 2018 MINUTES (action item)

The committee could not conduct business due to lack of a quorum.

REVIEW OF THE JANUARY 24, 2019 MINUTES

The minutes from the January 24, 2019 meeting were included in the packet solely for the members' information.

APPROVAL OF AGENDA (action item)

The committee could not approve the agenda due to lack of a quorum.

EXECUTIVE TEAM MEETING (PLANNING & PROJECTS COMMITTEE AND STAKEHOLDERS)

TRRC Regional Plan Update:

Create Performance Standards in Order to Implement Goals

Committee Chair Brown asked Ms. Jeannie Brantley and the Planning Staff to begin their presentations of the Regional Plan update. Ms. Brantley advised the members that Ms. Kim Dutton and Mr. Paul Jarrell would preside over today's session. Ms. Dutton began by explaining the Performance Standards and what is included in these standards. She advised everyone that this document is a draft and contains changes that were received from the members after they reviewed the document last month. Ms. Dutton noted that the minimum standards were ones that helped local governments keep their qualified local government (QLG) status. Ms. Dutton asked everyone to review the document again and advise her of any changes that need to be made in this revised version. She further noted that the minimum standards information would be gathered and placed into tiers (based on the local government's population). Mr. Paul Jarrell encouraged the members to review the Excellence Standards and advise the Planning Staff if additions need to be included. The members spent several minutes reviewing the Performance Standards with one individual mentioning that the Georgia Department of Economic Development Entrepreneur-Friendly Community Initiative (under the Economic Development portion) no longer exists; several individuals made suggestions of other changes to the standards and these adjustments will be made accordingly. Several comments centered on the subject of neighboring communities uniting in coordinating and promoting economic development initiatives. The fact that several cities in the region already participate in meetings with their neighboring communities did spark some additional

conversation between the members. Mr. Dick Morrow mentioned that his first impression is that “this is an excellent set” of standards with others commenting that they were “excited” about the process.

#### Update Regional Development Maps (Land Use Map and Conservation and Development Map)

Mr. Jarrell commented that these maps are a big portion of the regional update. The members were asked to review the maps that the Planning Staff had on display in the room and to note any adjustments that need to be made. The members complied with Mr. Jarrell’s request and spent several minutes reviewing each of the maps, asking questions, etc. Ms. Brantley encouraged the members to review the performance standards and to submit any additional changes to the Planning Staff by Friday, March 8, 2019.

At this time, another member arrived and the quorum was reached. Mr. Kirk Fjelstul reconvened the meeting and asked the members to return to their seats in order to proceed with business matters for the Planning and Projects Committee. The meeting was then called to order.

#### APPROVAL OF NOVEMBER 29, 2018 MINUTES (action item)

Ms. Kay Pippin made the motion to approve the November 29, 2018 meeting minutes; it was seconded by Ms. Donna Armstrong-Lackey and carried unanimously by the other committee members.

#### APPROVAL OF AGENDA (action item)

Committee Chair Brown asked for a motion to approve the agenda retroactively. Ms. Armstrong-Lackey made the motion to approve the agenda; it was seconded by Mr. Jim Thornton and carried unanimously by the other committee members.

#### ADOPTION OF COMMITTEES AND COUNCIL MEETING SCHEDULE (action item)

Ms. Jan Perez presented this portion of the agenda. The committee was given a copy of a meeting schedule for both committees (Planning and Projects and the Finance, Audit and Administration) and the TRRC Council. The schedule reflects the current timetable that the committees meet (the fourth Thursday of each month) and the council (the fourth Thursday of every other month). Ms. Perez asked the members to consider adopting the schedule in order for it to be posted on the TRRC website so that the public would have easy access to it and in order to comply with the Open Meetings Act. It was noted that this schedule applies to the Planning and Projects Committee and not the Executive Team since their meeting commitment will be fulfilled in a few more months. Mr. Norman Allen advised everyone that the April 25<sup>th</sup> meeting would be difficult to attend since the ACCG annual training will begin on April 26<sup>th</sup>. **FORMAL ACTION: Ms. Pippin made the motion to adopt the committees and council meeting schedule; it was seconded by Mr. Thornton. After no further discussion, the motion was carried unanimously.**

#### APPROVAL OF RESOLUTION FOR THE UPDATE OF THE TRRC CEDS (action item)

Committee Chair Brown asked Ms. Brantley to present this portion of the agenda. Ms. Brantley advised the committee that a copy of the CEDS (Comprehensive Economic Development Strategy) was included in their packet for their review. The CEDS is updated on an annual basis and currently, the staff is combining the CEDS with the Regional Plan this year. The staff has updated statistical information in the document as well as updated the listing of the 2018 TRRC council members. Ms. Brantley asked for the

committee's consideration in approving the resolution. Committee Chair Brown called for a motion to approve the Resolution for the Update of the TRRC CEDS. **FORMAL ACTION: Ms. Kathy Knowles made the motion to approve the Resolution for the Update of the TRRC CEDS; it was seconded by Mr. Thornton. Hearing no further discussion, Committee Chair Brown called for the vote; the motion was carried unanimously.**

#### OTHER BUSINESS

Nothing was presented under this portion of the agenda.

#### DATE AND LOCATION OF NEXT MEETING

The Planning and Projects Committee will meet on Thursday, March 28, 2019 at 11:00 a.m.; the meeting location is the Turin Town Hall in Turin.

#### ADJOURNMENT

Committee Chair Brown called for a motion to adjourn. Ms. Knowles made the motion; it was seconded by Mr. Thornton and carried unanimously.

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Curtis Brown, Jr., Chairman  
Planning and Projects Committee